



Taney County Health Department
Board of Trustees Regular Meeting
320 Rinehart Road, Branson, Missouri
July 23, 2026
2:30 PM

ATTENDANCE: Heather Lyons-Burney, PharmD, Chair
Jean Mueller, Vice-Chair
Laurie Hayes, Secretary/Treasurer
Mike Dawson, EdD, Member
Brian Williams, MD, Member

EX-OFFICIO: Lisa Marshall, Director
Tiffany Stevens, Health Operations Manager
Erica Craig, Clinical Manager
Tammy Drake, WIC Manager (absent)
Kayla Klein, Community Outreach Manager
Erica Logsdon, Environmental Health Manager (absent)
Rick White, Operations Coordinator
Gracie Blair, Finance Officer
Cassandra Henne, Epidemiologist/Data Analyst
Jeffrey Cary, Executive Assistant
Lindsay Lawver, Executive Assistant

In Person Meeting

Call to Order

Chair, Dr. Heather Lyons-Burney, called the regular meeting of the Board of Trustees to order at 2:30 pm at the Taney County Health Department, Branson location.

Approval of Agenda

Motion to approve agenda as presented by Jean Mueller, Vice-Chair and seconded by Laurie Hayes, Secretary/Treasurer. There was no discussion. The motion passed unanimously.

Guests: Clinical Manager, Erica Craig, introduced Marissa Kassebaum, who was recently hired as Public Health Nurse. Community Outreach Manager, Kayla Klein, introduced Cassandra Henne, Epidemiologist.

Review of Minutes from June 2026

Motion to approve minutes for June 25, 2026 by Laurie Hayes, and seconded by Mike Dawson. There was no discussion. The motion passed unanimously.

Review of Financial Report by Gracie Blair

Finance Officer, Gracie Blair, presented a summary of the financial reports from May 31 and June 30, 2026:

May 31 Financials are:

- MTD revenues are \$344,043.38.
- MTD expenditures are \$360,539.51.
- YTD revenues are \$1,836,879.43
- YTD expenditures are \$1,637,855.17
- Adjusting Journal Entries recorded in May brought Payroll Liabilities to actual, corrected Depreciation expense to actual, and adjusted outstanding delinquent taxes to actual.

Laurie Hayes inquired about a negative number from Hollister. Accounts Receivables that were originally recorded to Hollister were written off. Interpretation services are listed under telephone as other.

Motion to approve the financial report from May 31, 2026 by Laurie Hayes and seconded by Dr. Brian Williams. There was no further discussion. Approved overwhelmingly.

Disbursements Review: A list of disbursements from May 2026 was emailed to members of the board prior to the meeting.

June 30 Financials are:

- MTD revenues are \$318,341.18
- MTD expenditures are \$327,907.16
- YTD revenues are \$2,155,220.91
- YTD expenditures are \$1,965,762.33
- Adjusting Journal Entries were not made in June

Laurie Hayes inquired about utilities in Forsyth. Forsyth Utilities expense had a negative balance due to a refund from Liberty Utilities for services at 15479 US 160. It was noted that security cameras in Branson are over budget. Additional expense of note is the purchase of the Silent Beacon system which is a new security platform for Environmental Health Inspectors. Laurie Hayes noted an absence of expense for internet at Forsyth. This is due to the recent Forsyth move. High speed internet is not currently available at the temporary location, so a cell phone hot is being used.

Acct fees are regarding the Abacus 2025 audit.

Fuel expenses are noted as being over budget, this is due to a budgeting error and is noted for the upcoming 2027 budget.

Dr. Mike Dawson complemented Finance Officer Gracie Blair. Secretary/Treasurer Laurie Hayes stated it's nice to see expenses down.

Motion to approve the financial report from June 30, 2026 by Laurie Hayes and seconded by Dr. Mike Dawson. There was no further discussion. The motion passed unanimously.

Disbursements Review: A list of disbursements from June 2026 was emailed to members of the board prior to the meeting.

Director's Report by Lisa Marshall

Clinical Manager Erica Craig presented the Clinical update.

TB skin tests have increased this year.

Back to School Update includes vaccination clinics at Branson schools, Night of the Tiger at Hollister, and clinical staff to provide weekly vaccine clinics at the Forsyth schools. Flyers were shared with other school districts, focusing on schools located in Eastern Taney County.

The Healthy Aging grant aimed at reducing chronic conditions in older adults has been completed. A total of 142 older adults have been served through the program. Blood pressure cuffs and A1C monitors were distributed with this program. Participants with elevated lab levels were connected with local primary care physicians. 32% of those who said they hadn't tested before were noted to have elevated lab levels. The Department also partnered with 5 senior resource centers.

Epidemiologist/Data Analyst Cassandra Henne presented the Communicable Disease Update.

Cyclospora

As of July 13, 2026 US Cases reported to CDC 1,645, with 141 hospitalizations and 34 states reporting. Approximately 5,100 cases require further analysis to confirm illness as domestically acquired in US. Multiple states have reported an increase in cases compared to the same time last year. The annual cyclospora season is considered from May 1-August 31. MODHSS reports from 7/20/26- case counts-216 as of July 20th. Taney County is seeing an uptick in cases, which are being investigated in coordination with MODHSS. Environmental Health has also followed up to retail providers regarding the voluntary recall from Taylor Farms on July 17.

Member Dr. Mike Dawson asked why some other states don't appear to have any reported cases. Cassandra Henne responded that some states don't recognize Cyclospora as a reportable disease.

Measles

As of 7/17/26, 2,260 cases compared to 2,289 cases in 2025. In 2026, Missouri reported 2 cases of measles. Hospitalizations occurred in 10% of cases in 2025, and 6% of cases in 2026. The unvaccinated population made up 93% of cases in 2025 and 2026. Vaccination is the best way to protect against measles infection.

Ebola

7/19/26-Democratic Republic of Congo (DRC)-2,423 confirmed cases, 967 confirmed deaths. Uganda (adjacent DRC)-20 confirmed cases, 2 confirmed deaths. France-1 confirmed case, 0 deaths. 0 cases in the US. CDC assessing travelers arriving from these areas to the US for symptoms, overall risk to US is low at this time. We are working with response partners to strengthen our communication protocols.

Ticks

Press Release Issued 7/20/26 on Tick and Mosquito Prevention, Ky3 media inquiry and Kara Miller completed interview which aired on 7/21/26. TCHD has reviewed 64 tick reports to date this year.

Other

90 reports reviewed to date including ticks; followed by enteric illnesses, parasitic infections, and respiratory illnesses.

Director Lisa Marshall presented the Priority Project Updates for the current quarter.

Lisa noted, long time employee, Tammy Drake WIC Manager, will be retiring after 28 years of service to TCHD and a total of 35 years service to public health. A retirement celebration will be held in her honor in August.

Operations Coordinator Rick White introduced the Silent Beacon product, which is in the implementation phase at TCHD. The safety device that is worn in the field by Environmental Health employees can be utilized to call for help/assistance if staff are ever in a situation where they feel unsafe. Management felt the devices are necessary as inspectors are often alone in the field conducting inspections.

Director Lisa Marshall presented the Facility Updates. Demolition is under way at the Forsyth renovation building. At this time, nothing unexpected as been found. New signage is up at the interim Forsyth location. A vinyl banner now hangs higher above the windows for better visibility. Lisa Marshall also reported the “coming soon” sign at the Forsyth renovation building was replaced with “Find us at 155 Main St.” in an effort to minimize confusion.

Chair Heather Lyons-Burney expressed being pleased that the new owners of the old Forsyth building were so excited about acquiring that building.

Director Lisa Marshall reported the Rural Health Transformation Project (RHTP) Grant application was accepted and the participation agreement has been signed. The first meeting is Monday, July 27th at the Christian County Ambulance Department. The TCHD/Webster County Health Unit partnership is the only health department led HUB in the state. Lisa Marshall further stated the project will need a Project Coordinator who will be housed at Taney County Health Department. There will be 6 health navigators for this HUB. Board members for the HUB will be determined on Monday.

Director Lisa Marshall presented the Assessed Valuation Before BOE. The Department’s preliminary figures were run through the state auditors’ online tool. The Department is projected to receive an additional \$40k more than last year.

Unfinished Business

None

New Business

Director Lisa Marshall requested the Board reschedule Board meeting dates that fall on and around upcoming holidays. New dates November 19, and December 18 were identified. Motion to approve these date changes made by Secretary/Treasurer Laurie Hayes. The motion passed unanimously.

Director Lisa Marshall presented the Organization Resolution and Agreement for Credit Card Program, and the need for a second authorized Officer on the credit card account for backup. Motion to approve made by Secretary/Treasurer Laurie Hayes and seconded by Vice Chair, Jean Mueller. Motion passed unanously.

Director Lisa Marshall presented the Staffing Plan Update requesting the addition of a Rural Health Coordinator for the RHTP project. Motion to approve made by Secretary/Treasurer Laurie Hayes and seconded by Vice Chair, Jean Mueller. Chair Heather Lyons-Burney inquired if Grant allows for office space expenses.

Board of Trustees Comments

Laurie Hayes shared that on August 20 her Lodging Association is hosting an End of Summer Splash open to all TCHD employees and their families. If Community Outreach Team has anything to offer for the event that would be appreciated. The event is also open to any Lodging Association member.

Division Reports

Team Reports: Reports from division managers were emailed to members of the board prior to the meeting.

Chair Heather Lyons-Burney stated her appreciation for those reports.

Performance Management: Performance management reports were emailed to members of the board prior to the meeting.

Chair Heather Lyons-Burney asked for comments.

Announcements

Next board meeting is August 27, 2026, at 2:30 p.m. As a reminder, the August meeting will include the annual Assessed Valuation and include a public comment section.

Adjourn

Motion to adjourn at 3:42 p.m. by Laurie Hayes and seconded by Jean Mueller. The motion carries unanimously.

Minutes prepared by Jeff Cary, Executive Assistant