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Taney County Health Department  
Board of Trustees Regular Meeting  
320 Rinehart Road, Branson, Missouri  
February 26, 2026  
2:30 PM

**ATTENDANCE:** Heather Burney, Chair (joined virtually)  
Beth Huddleston, Vice-Chair  
Laurie Hayes, Secretary/Treasurer  
Debbie Redford, Member  
Jean Mueller, Member

**EX-OFFICIO:** Lisa Marshall, Director  
Tiffany Stevens, Health Operations Manager  
Erica Craig, Clinical Manager  
Tammy Drake, WIC Manager  
Kayla Klein, Community Outreach Manager  
Erica Logsdon, Environmental Health Manager  
Rick White, Operations Coordinator  
Gracie Blair, Finance Officer

In Person Meeting

**Call to Order**

Chair, Heather Burney, called the regular meeting of the Board of Trustees to order at 2:30p.m. at the Taney County Health Department, Branson location.

**Approval of Agenda**

Motion to approve agenda as presented by Laurie Hayes and seconded by Debbie Redford. There was no discussion. The motion passed unanimously.

**Guests:** Director, Lisa Marshall, introduced the guests: Nicholas Walker, an Environmental Public Health Specialist at the department and a graduate student enrolled in a Master of Public Health program; Mike Dawson, who will be joining the board as a member in April; and Consulting Specialist, John Taylor, from Elliott, Robinson & Company, LLP. The department announced that this will be John's last board meeting but that he will remain in an oversight role.

**Review of Minutes**

**January 22, 2026:** Motion to approve minutes for January 22, 2026 by Laurie Hayes and seconded by Jean Mueller. There was no discussion. The motion passed unanimously.

**February 9, 2026:** Motion to approve minutes for February 9, 2026, by Laurie Hayes and seconded by Beth Huddleston. There was no discussion. The motion passed unanimously.

### **Review of Financial Report by Lisa Marshall**

Finance Officer, Gracie Blair, presented a summary of the financial report from January 31, 2026:

- MTD revenues are \$39,236.93 more than budgeted.
  - Finance Officer, Gracie Blair, attributed this to the accrual of WIC revenue billed.
- MTD expenditures are \$31,428.79 less than budgeted.
  - Finance Officer, Gracie Blair, attributed this to the office supplies line item being under budget by \$4,000.00 and to the repairs and maintenance line item being under budget by \$6,100.00. Finance Officer, Gracie Blair, commented that the department paid 2 loan payments in January, which resulted in a double interest expense.
- The department has a positive cash balance of approximately \$2.9 million.

The board praised the new way of presenting financials.

Motion to approve the financial report from January 31, 2026 by Laurie Hayes and seconded by Debbie Redford. There was no further discussion. The motion passed unanimously.

**Disbursements Review:** A list of disbursements from January 2026 was emailed to members of the board prior to the meeting.

### **Director's Report by Lisa Marshall**

**Facility Updates:** Director, Lisa Marshall, provided the facility update. After the special meeting of the Board on February 9<sup>th</sup>, the sale of the department's current Forsyth office location is officially underway as the department is under contract. The department is discussing the logistics of moving department staff and office equipment and supplies to the Branson office with minimal disruption. There will be a brief period in which the department will not have a presence in Forsyth as the renovation of the department's new location is not anticipated to be completed until early September, and the department is preparing a media release to inform the public that services will temporarily be disrupted. The department is also in the process of changing the department's official mailing address to the Branson office location.

**Paragon Updates:** Director, Lisa Marshall, informed the board that the department is still having discussions with Paragon Architecture regarding the design of the new office location and that the department is researching cost saving opportunities that would not disrupt the workflow. The department anticipates finalizing a design by the middle of March and then the construction work will be put out to bid. The board would then select a contractor to perform the work from the collected bids. After approving a contractor, the construction would then be dependent upon the schedule of the contractor.

Member, Debbie Redford, recommended utilizing the mobile unit to provide services in the eastern side of the county while the department waits for the construction to be completed.

Chair, Heather Burney, and Secretary/Treasurer, Laurie Hayes, both complimented the department's diligence to try to reduce the overall cost but both advised prioritizing durability and availability of equipment and supplies.

**Building Healthy Communities Grant Application:** Director, Lisa Marshall, informed the board that the department has submitted its application for the Building Healthy Communities Grant and that the department anticipates learning if its application is approved in the near future. The grant would last approximately 4 years with \$90,000.00 awarded in the first year and \$100,000.00 in the subsequent years. If selected, the department would use the funding to fund a Program Coordinator position that

would be heavily involved in data collection and in the implementation of the plan that will be developed, after hosting conversations with local stakeholders, to address chronic conditions in the community.

**PHAB Updates:** Director, Lisa Marshall, informed the board that the department's reaccreditation efforts at the national level are currently on pause as the department was recently informed by the Public Health Accreditation Board that the department will need to follow the new standards for reaccreditation, which are anticipated to be released mid-year. The department's application window does not begin until October 2027 and to account for the release of new standards, the department will be given 1 full year to submit documentation for reaccreditation rather than 6 months. Director, Lisa Marshall, informed the board that because of the revision of the standards, the department might need to make adjustments to plans that have recently been approved and that as a result, the plans will need to be reviewed and approved by the board again.

**MOCPHE Capitol Day:** Director, Lisa Marshall, informed the board that she will be visiting Jefferson City on March 10<sup>th</sup> with other public health professionals to meet with state legislators as part of the Missouri's Center for Public Health Excellence annual legislative event. Attendees have been invited to share about their work in public health, and the department will be sharing about its suicide prevention effort in Taney County by highlighting its QPR (Question, Persuade, Refer) training program.

**2026 National Public Health Week:** Director, Lisa Marshall, informed the board that National Public Health Week is April 6 – April 10, and that this year's theme is "Ready, Set, Action." The department's Employee Advisory Committee and Health and Wellness Team have planned activities to celebrate the role of public health throughout the week. The department will also award the Public Health Champion Award during the week to an individual or organization who appreciates, contributes, and/or impacts public health efforts in Taney County. Director, Lisa Marshall, requested if members of the board could write letters of appreciation that can be shared with staff during this week. Director, Lisa Marshall, informed the board that the Director of the Missouri Department of Health and Senior Services has requested to visit the department and that the department is attempting to schedule this visit during National Public Health Week.

### **Unfinished Business**

There was no unfinished business.

### **New Business**

**Staffing Plan:** Director, Lisa Marshall, presented an update to the department's current Staffing Plan, specifically the addition of a Program Coordinator position that would be part of the Community Outreach Division. Director, Lisa Marshall, commented that the position would be four days a week and would be funded by the Building Healthy Communities Grant. The department is recommending approving the Staffing Plan pending the approval of the department's application for the Building Healthy Communities Grant. If the department is awarded the grant, the department has the position description ready to be posted.

Motion to approve the Staffing Plan as presented by Laurie Hayes and seconded by Beth Huddleston. There was no discussion. The motion passed unanimously.

### **Board of Trustees Comments**

Secretary/Treasurer, Laurie Hayes, commented that she read the letter that was sent by MODHSS to local public health agencies regarding the anticipated increase in observed travel to Missouri this summer as Kansas City is a host city of the 2026 FIFA World Cup. Director, Lisa Marshall, commented that the department is having conversations with MODHSS regarding the department's lodging inspection program as Taney County is unique. The department is also training in emergency response.

Chair, Heather Burney, commented that March is National Colorectal Cancer Awareness Month and that My Neighbor's Charitable Pharmacy has screening kits available for uninsured clients.

### **Division Reports**

**Team Reports:** Reports from division managers were emailed to members of the board prior to the meeting.

Member, Debbie Redford, praised the department's participation in the Safe Cribs for Missouri program and inquired about participant eligibility. Community Outreach Manager, Kayla Klein, commented that the program is available to anyone who meets eligibility requirements and that the department is preparing to promote the program after staff complete training. Member, Debbie Redford, recommended contacting local obstetricians to promote the program.

Member, Debbie Redford, praised the observed increase in the total number of interactions from the public with the department's social media.

**Performance Management:** Performance management reports were emailed to members of the board prior to the meeting.

### **Announcements**

Next board meeting is March 26, 2026 at 2:30 p.m.

Director, Lisa Marshall, announced that WIC Manager, Tammy Drake, has announced her retirement and that her last day at the department will be August 31, 2026. Director, Lisa Marshall, thanked her for her 35 years of service to local families, with 28 years of service being at the department.

### **Adjourn**

Motion to adjourn at 3:25 p.m. by Laurie Hayes and seconded by Beth Huddleston. There was no discussion. The motion carried unanimously.

Minutes prepared by Lindsay Lawver, Executive Assistant/Environmental Billing Specialist