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Taney County Health Department  
Board of Trustees Meeting  
320 Rinehart Road, Branson, Missouri  
January 22, 2026  
2:30 PM

ATTENDANCE: Heather Burney, Chair  
Beth Huddleston, Vice-Chair (arrived 2:58 p.m.)  
Laurie Hayes, Secretary/Treasurer  
Debbie Redford, Member (joined 2:52 p.m., virtually)  
Jean Mueller, Member (absent)

EX-OFFICIO: Lisa Marshall, Director  
Tiffany Stevens, Health Operations Manager  
Erica Craig, Clinical Manager (absent)  
Tammy Drake, WIC Manager (absent)  
Kayla Klein, Community Outreach Manager  
Erica Logsdon, Environmental Health Manager  
Rick White, Operations Coordinator  
Gracie Blair, Finance Officer

In Person Meeting

**Call to Order**

Chair, Heather Burney, called the regular meeting of the Board of Trustees to order at 2:34 p.m. at the Taney County Health Department, Branson location.

Observing a lack of quorum at the call to order, Director, Lisa Marshall, proceeded with the agenda items listed under the Director's Report until a quorum was obtained.

A quorum was obtained at 2:52 p.m. and transaction of business proceeded after this time.

**Approval of Agenda**

Motion to approve agenda as presented by Laurie Hayes and seconded by Beth Huddleston. There was no discussion. The motion passed unanimously.

**Guests:** Consulting Specialist, John Taylor, from Elliott, Robinson & Company, LLP is in attendance.

**Review of Minutes from December 2025**

Motion to approve minutes for December 18, 2025 by Laurie Hayes and seconded by Beth Huddleston. There was no discussion. The motion passed unanimously.

### **Review of Financial Report by Lisa Marshall**

Consulting Specialist, John Taylor, from Elliott, Robinson & Company, LLP, presented a summary of the financial report from December 31, 2025:

- MTD revenues are \$113,775.00 more than budgeted.
  - Consulting Specialist, John Taylor, attributed this to the revenue generated from both the environmental health division and the clinical division being over budget and to the revenue generated from contracts being over budget.
- MTD expenditures are \$38,077.00 less than budgeted.
  - Consulting Specialist, John Taylor, attributed this to the department receiving a refund from the department's previous healthcare insurance provider.

Consulting Specialist, John Taylor, informed the board that there will be two changes to the presentation of financials in 2026, specifically that there will be more detail to the reporting of salaries and that the board will see the value of vaccine used and not the value of vaccine purchased.

Motion to approve the financial report from December 31, 2025 by Laurie Hayes and seconded by Beth Huddleston. There was no further discussion. The motion passed unanimously.

**Disbursements Review:** A list of disbursements from December 2025 was emailed to members of the board prior to the meeting.

### **Director's Report by Lisa Marshall**

**Priority Projects:** Director, Lisa Marshall, informed the board that the department's leadership team met offsite last week to discuss progress on the department's identified priority projects from quarter 4 of 2025 and to identify priority projects for this quarter. Director, Lisa Marshall, shared that several of the larger priority projects from last quarter have been completed, including the transition to a new payroll software, the conversion to the department's own email system, and the launch of the department's new website. The identified priority projects for this quarter include securing a design for the department's new Forsyth office, submitting the application for the Building Healthy Communities Grant, finalizing the department's Strategic Plan for 2026 and 2027, revising the department's internally created documents to ensure ADA compliance, and finishing the cost analysis of the environmental health division. Director, Lisa Marshall, shared that the department anticipates proposing changes to existing fee schedules to local governmental entities later this year with implementation in 2027. Director, Lisa Marshall, also specified that ADA compliance applies to the department's website and digital media.

**2026 Missouri Legislative Update:** Director, Lisa Marshall, provided the legislative update. The department is monitoring the progress of bills that focus on human trafficking and anti-grooming, including a few that are being spearheaded by local community partners, and bills that focus on Alpha-gal, including bills that aim to make it a reportable disease that would require tracking. The department is also monitoring a bill that would create the Food is Medicine Act, which would create a Medicaid program that would provide nutrition services for individuals living with chronic conditions. The department is also monitoring public health's funding in the budget.

**2026 City of Hollister Legislative Reception:** Director, Lisa Marshall, informed the board that the City of Hollister is hosting its annual legislative reception, a meeting in which local jurisdiction and taxing entities gather to share organizational updates and any legislative concerns, next Friday. Director, Lisa Marshall, commented that she will share about the Rural Health Transformation Program, the department's new Forsyth office location, and the new identified health priorities: behavioral health and chronic conditions.

Chair, Heather Burney, recommended sharing some of the department's annual numbers from 2025.

**Forsyth Facility Update:** Director, Lisa Marshall, shared that the department recently received the initial schematic design of the new Forsyth office location from Paragon Architecture, LLC and shared this design with the board. The design included a proposed floor plan, 3D views of several spaces, and description of the types of finish of the flooring. Director, Lisa Marshall, commented that the department requested for windows to be added to the two designated clinical offices.

**Building Healthy Communities Grant:** Director, Lisa Marshall, shared that the department recently became eligible to apply for this grant from the Missouri Department of Health and Senior Services. The grant is a 4-year grant that focuses on chronic disease prevention. There will be 7 awardees, and the department is the second largest health department that applied. Director, Lisa Marshall, shared that if awarded this grant, the department would seek to create a position in the department's Staffing Plan. Applications are due in early February, and the contract cycle begins in early March.

**Rural Health Transformation Updates:** Director, Lisa Marshall, informed the board that Missouri was awarded \$221 million in funding for the first year of the state's participation in the federal initiative. The Rural Health Transformation Program is a federal initiative that aims to improve health outcomes in rural areas by creating referral networks for healthcare access that will withstand not having federal funding after the funding lapses. With the funding, Missouri aims to increase access to healthcare in rural areas by expanding upon its existing ToRCH Care model by creating 30 local community hubs and 7 regional coordinating networks throughout the state. Director, Lisa Marshall, commented that healthcare is already transitioning to this model.

Director, Lisa Marshall, informed the board that the department has two licenses to join Unite Us, a software that would allow for staff to send referrals on behalf of clients, connecting clients to care.

Director, Lisa Marshall, commented that she does not anticipate that the state will begin to distribute the allocated funding until mid-year.

### **Unfinished Business**

**Strategic Plan:** Director, Lisa Marshall, presented an updated copy of the department's Strategic Plan to the board, commenting that it will be an appendix to the existing plan and that updates were made to the objectives of 2026 and 2027. The department kept the same 5 identified priorities, and Director, Lisa Marshall, informed the board that leadership will meet later this year to discuss if updates need to be made for next year.

Motion to approve the presented updated Strategic Plan by Debbie Redford and seconded by Beth Huddleston. There was no further discussion. The motion passed unanimously.

### **New Business**

There was no new business.

### **Board of Trustees Comments**

Vice-Chair, Beth Huddleston, inquired if the department received any applications for the upcoming vacancies on the board. Three people applied, including current Chair, Heather Burney, Mike Dawson, and Brian Williams, and there will not be a need for an election.

### **Division Reports**

**Team Reports:** Reports from division managers were emailed to members of the board prior to the meeting.

Member, Debbie Redford, praised the assistance Administrative Clerk, Delesa Harrison, provided to a client.

**Performance Management:** Performance management reports were emailed to members of the board prior to the meeting.

### **Announcements**

Next board meeting is February 26, 2026 at 2:30 p.m.

Health Operations Manager, Tiffany Stevens, commented that two vacant positions, specifically the administrative clerk and executive assistant positions, will be posted on the department's website.

Director, Lisa Marshall, shared that the department is monitoring the predicted upcoming inclement weather.

### **Adjourn**

Motion to adjourn at 3:36 p.m. by Laurie Hayes and seconded by Beth Huddleston. There was no discussion. The motion carried unanimously.

Minutes prepared by Lindsay Lawver, Executive Assistant/Environmental Billing Specialist